



**Called RACEA Executive Committee  
Conference Call  
Thursday, March 19, 2020  
9:00 AM  
MINUTES**

**Attending:** Jill Lane, Michael Black, Mickey Williford, Mary McLaughlin, Barbara Brown, Bryan Davis, Darby Sewell, Sabrina Thompson, Cathi Jenks, Loraine Phillips, and Allan Aycock

**1. Spring Annual Meeting**

- The meeting will be offered in an online format.
- Change date and formatting:
  - Move from April to May and set up in a webinar format
  - Create one-hour modules/presentations that can be broadcast at different times
  - Suggested that 2 webinars be created for people to join on the following topics:
    - SACSCOC Update to address the impacts of COVID19 on future Reaffirmation and reporting cycles.
    - Know More, Borrow Less Presentation
  - Schedule them to occur in the morning to avoid emergent issues that arise during the day
  - Michael Black will refund the registrations for the 12 members who had paid
  - Mary is going to check on a refund of the deposit by venue
  - Mary will send out cancellation notice to RACEA group, request for officer nominations, and notice that refunds will be issued

2. Next Meeting: Executive Committee will be Thursday, April 2, 2020 at 9:00 AM.

3. Meeting adjourned at 9:25 AM.

Minutes typed by Darby Sewell, 3/19/2020