

Workshop for the Executive Committees
of the Academic Committees

Macon State College Auditorium
Building K
October 2, 2003
1:00-4:00 p.m.

- A. WelcomeDavid Bell, President
Macon State College
- B. “FY 2004 Priorities of Academic Affairs”Dan Papp
Senior Vice Chancellor for Academic and Fiscal Affairs
- C. Multi-Institutional Functionality Project (MIF).....Dan Papp
- D. FY 2004 Charge to Committees.....Frank Butler
Vice Chancellor for Academic, Faculty, and Student Affairs
Dorothy Zinsmeister
Senior Associate for Academic Affairs
- Area F
 - Learning Outcomes for Core Courses
<http://www.usg.edu/admin/comm/charge04.phtml>
- E. Best Practices in International Education.....Rick Sutton
Director of International Programs

BREAK

- E. WebCT Vista; Faculty Resource Materials.....Brian Finnegan
Director, Emerging Instructional Technologies
Doug Hyche
Project Manager, Advanced Learning Technologies
- G. Academic Committee Orientation.....Dorothy Zinsmeister
1. Operating Procedures for Academic Committees
<http://www.usg.edu/admin/comm/>
 2. Electronic Submission of Minutes and Recommendations
<http://www.usg.edu/admin/comm/>
 3. FY 2004 Faculty Development Calendar
http://www.usg.edu/admin/accaff/fd_calendar.html
 4. Regents’ Awards
http://www.usg.edu/admin/acadaff/fac_dev/awards.html
- H. Questions and Answers.....Academic Affairs Staff

WORKSHOP FOR EXECUTIVE COMMITTEES
REGENTS ACADEMIC ADVISORY COMMITTEES

Thursday, October 02, 2003
Macon State College

MEETING NOTES

President Bell opened the meeting by welcoming participants to the Macon College.

Dr. Zinsmeister introduced Central Office staff to the Academic Advisory Committees (John Black, Kathleen Burk, Frank Butler, Judy Monsaas, Rick Sutton, and John Wolfe) before introducing Dr. Dan Papp, who spoke about **FY 2004 Priorities of Academic Affairs** (handout). Dr. Papp noted that Priority #7 (*Review the Role and Scope of Academic Discipline Committees*) was very important in that from now through the year 2005 the Academic Advisory Committees will be needed more than ever as the System tries to work through budget cuts. He noted that the budget this year is going to be smaller than the budget three years ago when there were 50,000 fewer students. He noted that the dilemma is that there have been very few complaints and public recriminations from the campuses. This, unfortunately, has the legislative saying “zero complaints, no problems.” Dr. Papp went on to say that the “possible” 2 ½ percent cut is almost a certainty. The Chancellor is trying to stop the full 5 percent cut next year.

The question was raised as to how long before we know if the 2 1/2 percent cut is official. Dr. Papp did not know, but noted it would probably be 4 to 6 weeks. We probably won't know the outcome of the 2005 budget cut until sometime in the spring. He stated that the case needs to be made that we have pain and that the pain will be cutting into vital organs should these cuts continue. Another question: Will the budget after the cuts become the base spending budget. Dr. Papp stated that he feared that would be the case.

Dr. Papp commented that Priority #2 (*Develop a General Workload policy for Faculty*) came about because legislators argued that as a result of semester conversion, faculty workload had gone down. A committee has been convened to study faculty workload and make recommendations on a general policy.

Dr. Butler is chairing a committee trying to categorize certificate programs (Priority #3). The only regulation right now is Board approval for certificate programs over 21 hours.

The National Science Foundation (NSF)/PRISIM Grant (Priority #9) is a \$35 million grant to improve student achievement in science and mathematics in the state of Georgia. The program will be administered through P-16 Office and will include some System universities and K-12 centers.

Dr. Papp explained the **Multi-Institutional Functionality Project (MIF)** as an effort to create a technical system where students at one institution can register at another institution for a set of courses agreed upon by both institutions--students will register at one institution and be able to take

courses from a cache of courses and institutions. He explained that the project was in the beginning stages but it would, hopefully, make life easier for both students and institutions.

Dr. Frank Butler went over the 2004 Charge to Academic Advisory Committees (handout). He encouraged participants to continue working in student learning outcomes, noting that accountability in higher education is not going to go away. He mentioned that it would also be helpful to hear from the committees as to what they need.

<http://www.usg.edu/admin/comm/charge04.phtml>

Dorothy Zinsmeister encouraged committees to look at Area F and make recommendations for any changes needed. She noted that learning outcomes of core courses does not mean that we want a standardized syllabus or that everybody is doing the same thing. The notion is that you don't have to agree on all the outcomes. The first step is to write down what you do agree on as a starting point.

Dr. Rick Sutton talked briefly about **Best Practices in International Education** (handouts). He noted that the deadline for nominations for the awards (*Most Internationalized Academic Unit* and *Degree Programs with an Integrated Study Abroad Component*) is April 2, 2004 and that the "call for nominations and applications" will be posted on the BOR website.

http://www.usg.edu/oie/usg_info/interopp.phtml

Brian Finnegan and Doug Hyche made presentations on **WebCT Vista: Faculty Resource Materials**. http://webct.usg.edu/webct/public/home.pl?action=print_home Institutions interested in learning more about WebCT Vista should contact Brian Finnegan, Director, Emerging Instructional Technologies, at brian.finnegan@usg.edu

Dr. Zinsmeister called attention to URLs for committees to consult when they have questions regarding Academic Advisory Committees' operating procedures. She requested that minutes be forwarded to BOR liaisons in a timely fashion such that they can be posted on the BOR website. She requested that committees forward meeting dates to BOR offices if they want them posted on the website—we can also provide a link to the website of those committees with their own websites. Dr. Zinsmeister noted that the URL for the Regents Awards was also included and she encouraged the committee members to make the award criteria known to the faculty.

The meeting was adjourned at 3:50 p.m.