

# Semester Enrollment Report

## Definition of Tables and Columns

*Last Update: August 2022*

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This document provides definitions of the tables and columns displayed in the Semester Enrollment Report (SER). The SER is produced each semester using mid-term data from the Academic Data Collection (ADC). For a full list of data elements collected during ADC see the document “ADC Data Element Dictionary with Valid Values” at [https://www.usg.edu/research/reporting\\_resources](https://www.usg.edu/research/reporting_resources).

Many of the variables in the SER are derived from other variables; see the “ADC Functional and Technical Definition of Derived Variables” document at [https://www.usg.edu/research/reporting\\_resources](https://www.usg.edu/research/reporting_resources) for more detailed information on definitions.

***Note:** The SER includes all currently enrolled students, where Enrollment Status Code is equal to HEADCNTY.*

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# Headcount Enrollment, Full-Time Equivalent (FTE) Enrollment, and Full Time Status – Table 1

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**Column 1      Headcount Enrollment**

The number of students currently enrolled this term at each institution. The Sector and System totals are the sum of the institutional enrollments. The System enrollment may contain duplicates if a student is concurrently enrolled at more than one institution.

**Column 2      Enrollment Same Term Last Year**

The number of all students who were enrolled this same term of the previous fiscal year.

**Column 3      Percent Change in Enrollment**

The percent change in enrollment between this term (in Column 1) and the same term in the previous year (Column 2).

**Column 4      FTE Enrollment**

The new definition to be used beginning with the Summer 2003 SER is as follows:

**Undergraduate FTE**

Count each full-time student as 1 (where full-time is defined as attempting 12 or more hours, with *Student Level* less than 60); count all hours enrolled for the remaining undergraduates and divide those hours by 12; add the two numbers together.

**Graduate and Professional FTE**

Count each full-time student as 1 (where full-time is defined as attempting 9 or more hours, with *Student Level* 60 or greater); count all hours enrolled for the remaining graduate and professional students and divide those hours by 9; add the two numbers together.

**Add Undergraduate FTE and Graduate/Professional FTE to get the total FTE.**

*Note: Previous definition used between Summer 2002 and Spring 2003: FTE enrollment is the sum of hours enrolled by undergraduates for the current term divided by 15 plus the sum of hours enrolled by graduate and professional students for the current term divided by 12.*

*Note: For Sector totals, prior to Summer 2009, an individual calculation was used for Sector and System totals. However, beginning Summer 2009, the institution totals were summed up into a Sector total and the sector totals summed to the System total. We will continue to use the current method of summation so the sector totals and system totals will add up to the individual FTE numbers for each school.*

*Note: Starting with the Summer 2020 SER, FTE numbers will be rounded rather than truncated.*

**Column 5      FTE Same Term Last Year**

The sum of undergraduate FTE enrollment for the same term the previous fiscal year plus the sum of graduate FTE enrollment for the same term the previous fiscal year.

**Column 6      Percent Change in FTE**

The percent change in FTE enrollment from last year to this year comparing Column 4 to Column 5.

**Column 7      Percent Full-Time Enrollment**

The percentage of students (Column 1) that are considered full-time students. Full-time status is defined at the undergraduate level (*Student Level*<sup>1</sup> less than 60) as being enrolled for 12 or more semester hours. It is calculated by dividing the number of full-time students with a *Student Level* less than than 60 by the total number of enrolled students with a *Student Level* less than than 60. At the graduate/professional level (*Student Level* 60 or higher), full-time is defined as being enrolled for 9 or more semester hours. The percentage of full-time undergraduates is added to the percentage of full-time graduate and professional students.

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<sup>1</sup> In this document, items that are italicized and capitalized indicate reference to a specific data element defined in the Academic Data Collection Data Element Dictionary, found here: [https://www.usg.edu/research/reporting\\_resources](https://www.usg.edu/research/reporting_resources)

## Classification of Current Enrollment – Table 2

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**Reference:** The ADC DED element *Student Level* is the foundation for many columns in this report.

<b>Column 1</b>	<b>Dual Enrollment</b> The number of students with <i>Student Level</i> 11.
<b>Column 2</b>	<b>Freshman</b> The number of students with <i>Student Level</i> 10.
<b>Column 3</b>	<b>Sophomore</b> The number of students with <i>Student Level</i> 20.
<b>Column 4</b>	<b>Junior</b> The number of students with <i>Student Level</i> 30.
<b>Column 5</b>	<b>Senior</b> The number of students with <i>Student Level</i> 40.
<b>Column 6</b>	<b>Graduate</b> The number of students with <i>Student Level</i> 60, 72, 74, or 76. (In past reports this column included code 70, Graduate, a code that no longer exists. <i>Student Level</i> codes 72, 74, and 76 were introduced in Summer 2002.)
<b>Column 7</b>	<b>First Professional</b> The number of students with <i>Student Level</i> 80. (Previous reports included code 81, for First Professional B students at UGA. This code no longer exists.)
<b>Column 8</b>	<b>Transient</b> The number of students with <i>Student Level</i> 50.
<b>Column 9</b>	<b>Residents and Interns</b> The number of students with <i>Student Level</i> 90, for medical, dental, or veterinary medicine interns and residents.
<b>Column 10</b>	<b>All Other</b> The number of students with <i>Student Level</i> 51, 52, 53, or 56. (Previously, this column included vocational-technical students, code 5. This code no longer exists. <i>Student Levels</i> 53 and 56 are Post Baccalaureate codes that were introduced in Summer 2010.)
<b>Column 11</b>	<b>Total Current Enrollment</b> The total number of currently enrolled students. Total of column 1 – 10.

## Enrollment by Level of Classification – Table 3

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<b>Column 1</b>	<b>Lower Level</b> The number of students with <i>Student Level</i> 10, 11, or 20
<b>Column 2</b>	<b>Upper Level</b> The number of students with <i>Student Level</i> 30 or 40.
<b>Column 3</b>	<b>Graduate, Professional, and Residents</b> The number of students with <i>Student Level</i> 60, 72, 74, 76, 80 or 90. (Previously, this column included code 70, Graduate, and 80, First Professional. <i>Student Level</i> codes 72, 74, and 76 were introduced Summer 2002.)
<b>Column 4</b>	<b>Transient and Other</b> The number of students with <i>Student Level</i> 50, 51, 52, 53 or 56. ( <i>Student Level</i> codes 53 and 56 are Post Baccalaureate codes that were introduced Summer 2010.)

*Note: Column 5 through Column 9 is a further breakdown of Column 3 on this page. These columns will not total Column 3, as the report does not include a breakdown for Residents (only Augusta University reports on Residents). These remaining columns include only students with Student Level 60, 72, 74, 76, 80, or 90.*

<b>Column 5</b>	<b>Non-Degree Seeking</b> The number of students with a <i>Student Level</i> 60.
<b>Column 6</b>	<b>Master's</b> The number of students with a <i>Student Level</i> 72. (Before Summer 2002, this field included the number of students with a <i>Degree Level Code</i> of M.)
<b>Column 7</b>	<b>Education Specialist</b> The number of students with a <i>Student Level</i> 74. (Before Summer 2002, this field included the number of students with a <i>Degree Level Code</i> of S.)
<b>Column 8</b>	<b>Doctorate</b> The number of students with a <i>Student Level</i> 76. (Before Summer 2002, this field included the number of students with a <i>Degree Level Code</i> (SDED #314) of D.)
<b>Column 9</b>	<b>First Professional</b> The number of students with a <i>Student Level</i> 80. (Before Summer 2002, First Professional included students coded 81, or First Professional B at UGA. This code no longer exists.)

## Enrollment by Self-Declared Race/Ethnicity – Table 4

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*Note: In FY 2010, the SER Page 4 was updated to the new format detailed below.*

- Column 1-2 Hispanic/Latino (of any race) Number/Percent<sup>2</sup>**  
The number of students with *Ethnicity* = 2 OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity*<sup>3</sup> = H
- Column 3-4 American Indian or Alaskan Native Number/Percent**  
The number of students with *Ethnicity* = 0 or 1 and only *Native Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = I
- Column 5-6 Asian Number/Percent**  
*Ethnicity* = 0 or 1 and only *Asian Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = A
- Column 7-8 Black or African American Number/Percent**  
*Ethnicity* = 0 or 1 and only *Black Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = B
- Column 9-10 Native Hawaiian or Other Pacific Islander Number/Percent**  
*Ethnicity* = 0 or 1 and only *Pacific Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = P
- Column 11-12 White Number/Percent**  
*Ethnicity* = 0 or 1 and only *White Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = W
- Column 13-14 Two or More Races Number/Percent**  
*Ethnicity* = 0 or 1 and two or more *Race Indicators* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N, *Race/Ethnicity* = M  
NOTE: as of Fall 2020 our code assigns *Race/Ethnicity* = M as Two or More, before Fall 2020 it was classified as Unknown.
- Column 15-16 Race Unknown or Undeclared Number/Percent**  
*Ethnicity* = 0 or 1 and only *Unknown Indicator* = Y OR  
*Ethnicity* = 0 or 1, *Unknown Indicator* = N *Race/Ethnicity* = U
- Column 17 Total Current Enrollment**  
The Total number of students currently enrolled. Note: All percentages are calculated out of total enrollment.

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<sup>2</sup> Percentages are calculated out of total enrollment

<sup>3</sup> *Race/Ethnicity* is an old data element from when ethnicity was reported as a race category. This data element is only referenced if the new data fields are not populated.

## New Student Enrollment by Classification – Table 5

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Only “New Students” are included on this page. New Students are defined as those for whom *Matriculation Year* and *Term* are the same as the *Fiscal Year* and *Term* of this report.

**Column 1      Dual Enrollment**

The number of new students with *Student Level* 11.

**Column 2      Beginning Freshman**

**Fall 2022-Present:**

Beginning Freshmen includes the number of first-time, degree-seeking students (*Degree Level Code* not equal to 'N' or 'X') with *Student Level* 10, 20, 30, or 40 that do not have valid transfer college records reported. It also includes first-time degree-seeking students with *Student Level* 10, 20, 30, 40 who have valid transfer college records, if the last transfer record has a begin date that is less than or equal to the high school graduation date. The latter stipulation allows former dual enrollment students to be counted as Beginning Freshmen.

**For Fall 2019 to Summer 2022:** Beginning Freshmen includes the number of first-time, degree-seeking students (*Degree Level Code* not equal to 'N' or 'X') with *Student Level* 10, 20, 30, or 40 that do not have valid transfer college records reported. It also includes first-time degree-seeking students with *Student Level* 10, 20, 30, 40 who have valid transfer college records, if the student graduated from high school in the calendar year preceding the enrollment fiscal year, or if all transfer records occurred in the years prior to (and including) the high school graduation year. The latter stipulation allows former dual enrollment students to be counted as Beginning Freshmen.

**For Summer 1998 (19991) to Summer 2019:** Beginning Freshmen includes the number of new degree-seeking students (*Degree Level Code* not equal to 'N' or 'X') with *Student Level* 10, 20, 30, or 40 that do not have a transfer college reported. This also includes new students with *Student Level* 10, 20, 30, or 40 with a transfer college if they graduated from high school within one year of the matriculation year. Note that *Degree Level Code* ‘X’ was added as a criterion for exclusion in Summer 2002.

**For Fall 1997 (19982) through Spring 1998:** Beginning Freshmen includes the number of new students with a *Student Level* 10, 20, 30, or 40 that do not have a transfer college reported. This also includes new students with *Student Level* 10, 20, 30, or 40 with a transfer college if they graduated from High School within the last 12 months.

**For Summer 1997 (19981):** Beginning Freshmen includes the number of new students with *Student Level* 10 that do not have a transfer college reported.

**Prior to Summer 1997 (19981):** Column 2 contains the number of new students with *Student Level* 10 that did not have a transfer college reported or had graduated from high school less than two years before.

**Column 3      Transfer Freshman**

The number of new degree-seeking students with *Student Level* 10 who have a valid transfer college record and do not meet the requirements to be a Beginning Freshman.

**Column 4      Transfer Sophomore**

The number of new degree-seeking students with *Student Level* 20 who have a valid transfer college record and do not meet the requirements to be a Beginning Freshman.

- Column 5      Transfer Junior**  
The number of new degree-seeking students with *Student Level* 30 who have a valid transfer college record and do not meet the requirements to be a Beginning Freshman.
- Column 6      Transfer Senior**  
The number of new degree-seeking students with *Student Level* 40 who have a valid transfer college record and do not meet the requirements to be a Beginning Freshman.
- Column 7      Graduate**  
The number of new students with *Student Level* 60 or 72, 74, 76. (Previously, this column included code 70, Graduate, a code that no longer exists. *Student Level* codes 72, 74, and 76 were introduced Summer 2002.)
- Column 8      First Professional**  
The number of new students with *Student Level* 80. (Before Summer 2002, 81 was included here.)
- Column 9      Transient**  
The number of new students with *Student Level* 50.
- Column 10     All Others**  
The number of new students with *Student Level* 90, 51, 52, 53, or 56. Also includes all students with *Student Level* 10, 20, 30, or 40 with no transfer college and a *Degree Level Code* of N or X. (Before Summer 1998, 05 was counted here.)
- Column 11     Total**  
The total number new students currently enrolled.

## Enrollment by Type of Residency and Tuition Status – Table 6

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- Column 1 Georgia Residents**  
The number of students with a *Residency Code* of I (In State).
- Column 2 Out-of-State, Paying Full Tuition**  
The number of students with a *Residency Code* of O (Out-of State), a *Citizenship Status Code* of C (U.S. Citizen), and no *Tuition Waiver Fee Classification Code\** applied.
- Column 3 Out-of-State, Some Tuition Waived**  
The number of students with a *Residency Code* of O (Out-of State); a *Citizenship Status Code* of C = (U.S. Citizen), and a *Tuition Waiver Fee Classification Code\** applied.
- Column 4 Out-of-State Sub-Total**  
Total of Columns 2 and 3.
- Column 5 Out-of-Country, Paying Full Tuition**  
The number of students with a *Residency Code* of O (Out-of State), a *Citizenship Status Code* (not equal to C = (U.S. Citizen), and no *Tuition Waiver Fee Classification Code\** applied.
- Column 6 Out-of-Country, Some Tuition Waived**  
The number of students with a *Residency Code* of O (Out-of State), a *Citizenship Status Code* not equal to C (A = Non-Resident Alien, R = Resident Alien), and a *Tuition Waiver Fee Classification Code\** applied.
- Column 7 Out-of-Country Sub-Total**  
Total of Columns 5 and 6.
- Column 8 Total Current Enrollment**  
The total number of students currently enrolled.

**\*Designated Tuition Waiver Fee Classification Codes include:**

WACF	WACP	WAOC	WATF	WATP	WBCR	WBSR	WCCO	WCED	WDEX
WEMD	WFMG	WFTE	WFTM	WGBC	WIGA	WINF	WINP	WISC	WITR
WMDI	WMIL	WNGM	WNRS	WOGA	WRGS	WRSM	WSTA	WVRS	

**Note:** *Tuition Waiver Fee Classification Codes* of ISOTH, ISPSO, WICP, WINT, WMWT, WOTH, WPIL, WSUP have been discontinued. WDET is a tuition waiver, but not included in SER due to the residency verification process for Dual Enrollment students. Starting with Summer 2020 ISRA is no longer considered a designated *Tuition Waiver Fee Classification Code*.

## Selected Student Characteristics – Table 7

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<b>Column 1</b>	<b>Gender, Number Male</b> The number of students with a <i>Gender Code</i> of M (Male).
<b>Column 2</b>	<b>Gender, Number Female</b> The number of students with a <i>Gender Code</i> of F (Female).
<b>Column 3</b>	<b>Gender, Percent Female</b> Percentage of females enrolled out of Current Enrollment (Page 1, Column 1)
<b>Column 4</b>	<b>Average Age, Undergraduate</b> The average age of students with <i>Student Level</i> 10, 11, 20, 30, 40, 50, 51, 52, 53, or 56. (Previously, <i>Student Level</i> 05—vocational-technical students—was included. This code no longer exists). As of Spring 2002, age is calculated using a fixed date of July 15 <sup>th</sup> for Summer data collections; October 15 <sup>th</sup> for Fall data collections; and March 1st for Spring data collections.
<b>Column 5</b>	<b>Average Age, Graduate/Professional</b> The average age of graduate students with <i>Student Level</i> 60,70, 72, 74, 76, 80, or 90. Previously, 81 was included here. ( <i>Student Level</i> codes 72, 74, and 76 were introduced Summer 2002.)
<b>Column 6</b>	<b>Number Students with Senior Citizen Waiver</b> The number of students with a tuition waiver as a senior citizen. <i>Residency Code</i> equals I (In-State) and <i>Fee Classification Code</i> equals WISC (Senior Citizen). These students are age 62 and over.
<b>Column 7</b>	<b>Number Non-Traditional Undergraduate</b> The number of non-traditional students defined as those who are age 25 or older at the time of matriculation. <i>Student Level</i> equals 10, 11, 20, 30, 40, 50, 51, 52, 53, or 56.
<b>Column 8</b>	<b>Non-U.S., Number Non-Resident</b> The number of students who are non-resident, non-US citizens. <i>Citizenship Status Code</i> equals A.
<b>Column 9</b>	<b>Non-U.S., Number Resident</b> The number of students who are resident, non-US citizens. <i>Citizenship Status Code</i> equals R.