

HUMAN RESOURCES ADMINISTRATIVE MANUAL  
EMPLOYEE BENEFITS & SERVICES: OTHER INSURANCE



UNIVERSITY SYSTEM  
OF GEORGIA

# Other Insurance

## CITATION REFERENCE

<b>OFFICIAL TITLE</b>	POLICY ON OTHER INSURANCE
<b>VOLUME</b>	HUMAN RESOURCES
<b>RESPONSIBLE OFFICE</b>	USG HUMAN RESOURCES OFFICE
<b>ORIGINALLY ISSUED</b>	
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## Policy Statement

Each institution may provide any additional types of group insurance protection desired on a voluntary basis if the total cost of such protection is paid by the employee. (See BOR Policy Manual regarding [Insurance](#).)

This policy authorizes institutions to provide additional types of group insurance.

## Applicability

All units of the University System of Georgia are covered by this policy.

## Who Should Read This Policy

All employees within the University System of Georgia should be aware of this policy.

## Definitions

These definitions apply to these terms as they are used in this policy:

- **Board of Regents (BOR):** The governing body of the University System of Georgia.

## Process and Procedures

Each institution may provide any additional types of group insurance protection desired on a voluntary basis if the total cost of such protection is paid by the employee.

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Responsible Parties and Contact Information

<b>Party</b>	<b>Responsibility</b>	<b>Phone/Email/URL</b>
<b>Institution Chief Human Resources Officers</b>	Ensure compliance with policy; identify & negotiate insurance plans that may enhance the overall benefits offered to employees	See University System <a href="#">HR Officer Listing</a>
<b>Associate Vice Chancellor for Total Rewards</b>	Ensure compliance with policy.	404-962-3235 <a href="mailto:usg-hr@usg.edu">usg-hr@usg.edu</a>

Website Address for This Policy

- None

Appendices (Internal Documents, Forms and Web Links)

- None

Related Documents and Resources (External)

- None

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