

Georgia *FIRST* Year in Review and Roadmap Update

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Paige Born

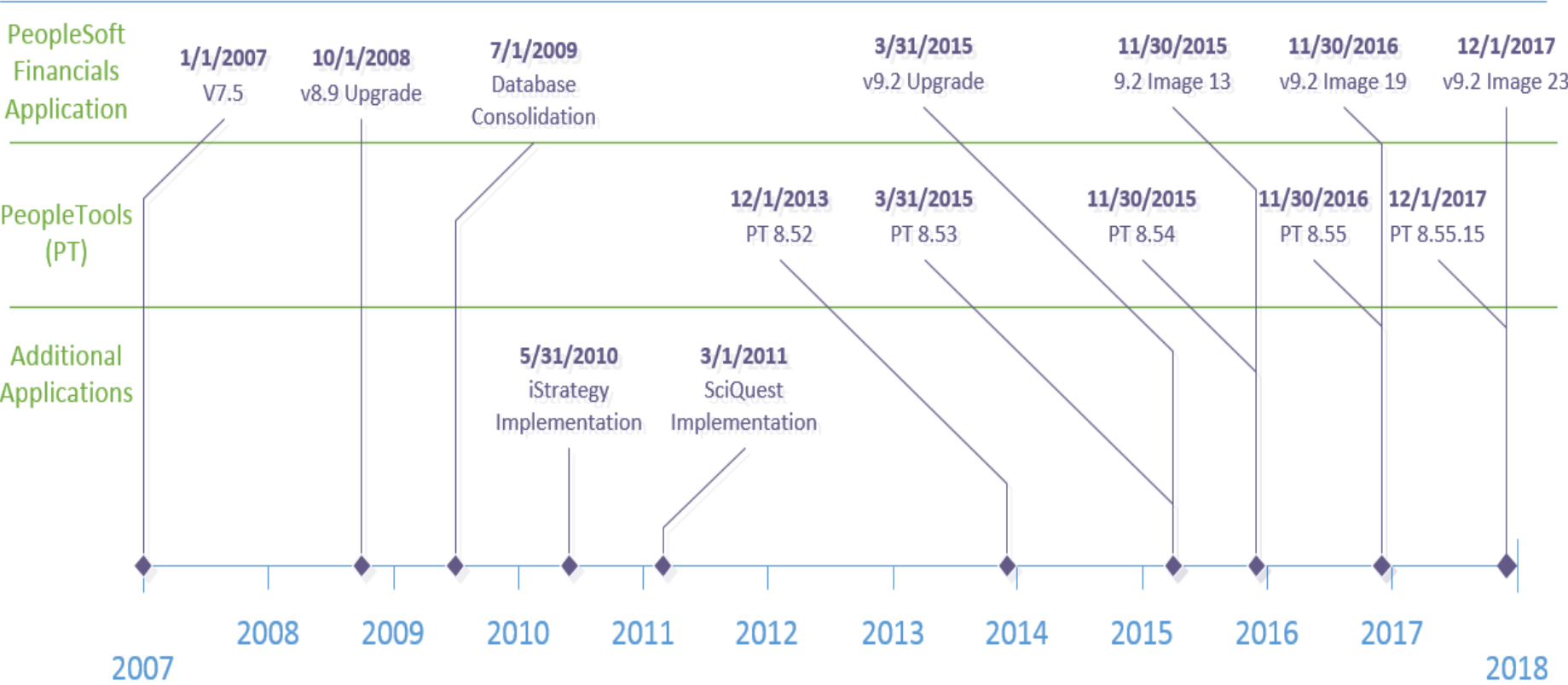


Agenda

Note: Session Time adjustment: 5:10pm-5:50pm

- Financials Application Timeline
- Georgia*FIRST* by the Numbers
- Releases
- 2017 Annual Oracle Maintenance Release
- Update on Module Review Sessions
- Other Projects and Initiatives

Financials Application Timeline

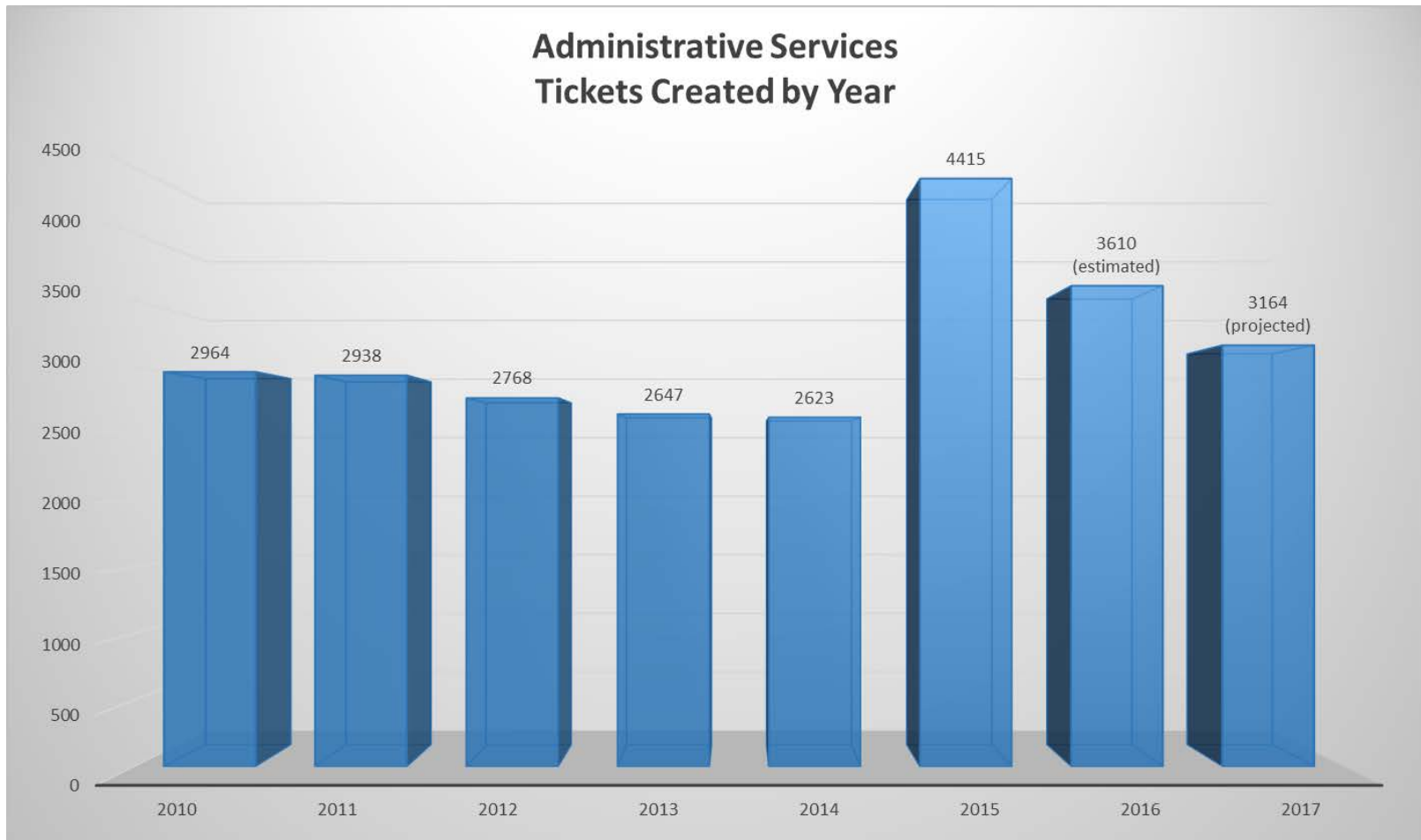


Georgia*FIRST* by the Numbers

- Hosts **25** institutions in the consolidated PeopleSoft Financials environment
 - Five of these are consolidated institutions
- Supports **10** financial modules:
 - GL, Commitment Control, AR, ePro, PO, AP, AM, T&E, Budget Prep, Common Remitter
- During 2016, supported approximately **11,469** active users in PeopleSoft Financials

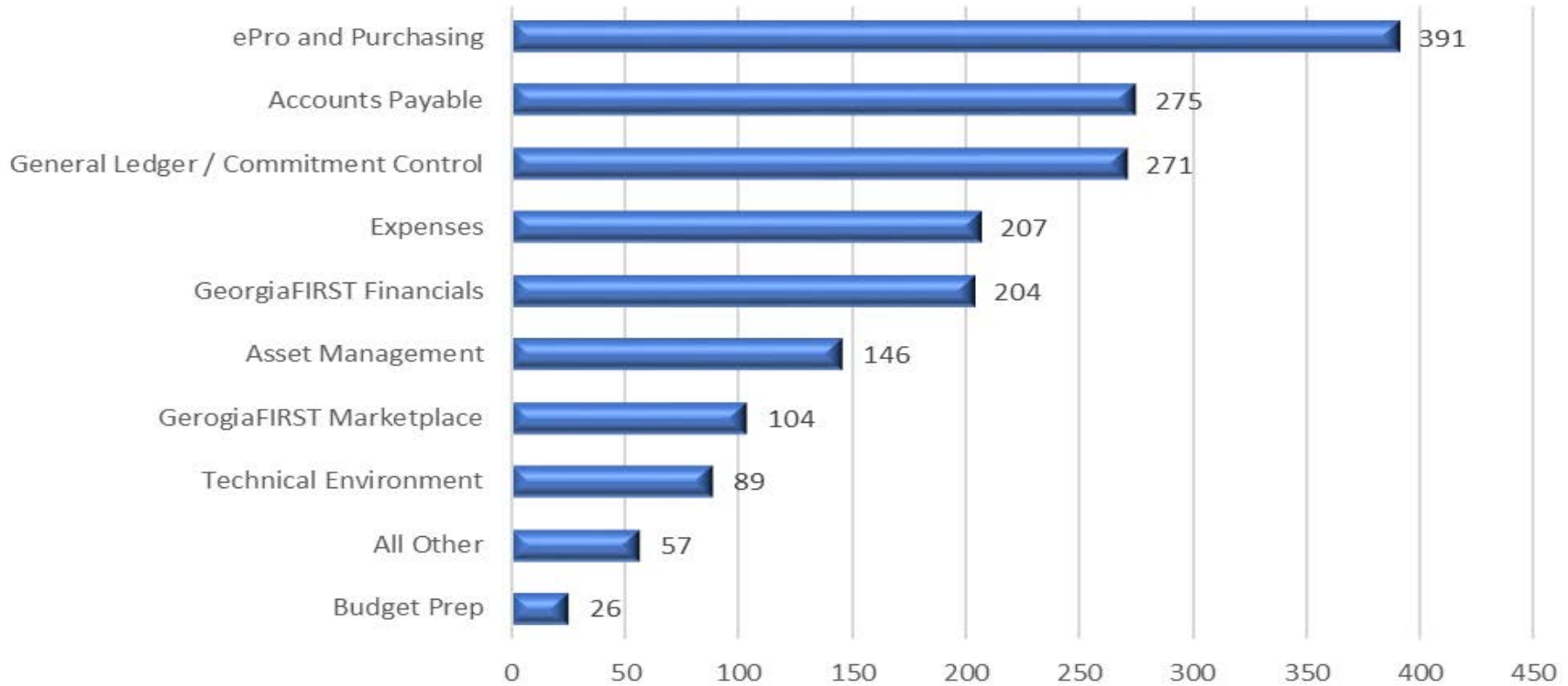


Georgia*FIRST* by the Numbers



GeorgiaFIRST by the Numbers

Tickets Opened February 1 - September 26, 2017



One Team, One Mission Sharpen Your Game



Financials Involvement - OneUSG Connect Project

- Georgia *FIRST* Financials support provided to OneUSG Connect project:
 - Functional resources:
 - Dedicated three resources at 75%+
 - Technical Resources:
 - Dedicated three resources at 75%+
- Resource forecasting:
 - Redirect resources back to Financials starting April, 2018

Financials Involvement - OneUSG Connect Project

- Impact to Financials Roadmap:
 - Rolling out of new Oracle functionality
 - Ability to develop project plan for implementing new modules
 - Ability to research and identify reporting solution
- Things not impacted:
 - Production Support
 - Consolidation Projects

RELEASES



Maintenance Strategy

- Oracle's PeopleSoft Selective Adoption
 - Update as opposed to Upgrade
- Application
 - Maintenance including bug fixes and regulatory updates
 - New features and enhancements
- Infrastructure and PeopleTools
 - Servers, databases, developer tools, security and query
- PeopleSoft Update Manager (PUM)
 - PeopleSoft Update Image (PI)



2017 Annual Maintenance Release

- A testing project, not a technical project.
 - More than 3,000 system test scenarios to validate
- 2017 Scope:
 - Through PI 23
 - PeopleTools 8.55.17
- Apply, Evaluate, Retrofit
 - 60 retrofits included in 2017 Annual Maintenance Release



User Experience

- Single Sign-On
 - Currently available for OneUSG Connect and OneUSG Connect Benefits.
- Two-factor authentication
- Strategy for Georgia*FIRST*



User Experience

- PeopleSoft Fluid User Interface
 - Modern UI for all devices including tablets, smartphones and desktop.
 - Initial scope: Self-Service functionality.
- Fluid Homepage and Header
 - Tiles
 - Search - Elasticsearch
 - Notifications
 - Hamburger
 - NavBar



New Fluid Homepage

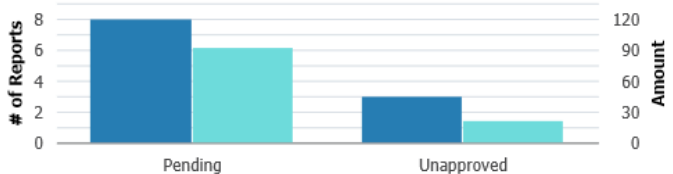
Employee Self Service

Home Search Menu Play

Create Expense Report




My Expense Reports




Category	# of Reports	Amount
Pending	8	120
Unapproved	2	30

11 Active Expense Reports


Travel Authorizations




Cash Advances




Expense Report History



My Travel Authorizations



GeorgiaFirst Financial Website



GeorgiaFirst MarketPlace





2017 Annual Maintenance Release

- URL change:
 - Practitioner: core.fprod.gafirst.usg.edu
 - Self Service: selfservice.fprod.gafirst.usg.edu



2017 Annual Maintenance Release

- New Department Manager Dashboard
 - Real time results rather than previous days data
 - Department-level security
 - Geared to non-traditional users
 - Drill down capability

To learn more, attend session “Department Manager Dashboard” tomorrow @ 1:40pm



2017 Annual Maintenance Release

- New Department Manager Dashboard

Employee Self Service Department Manager Expenses

98000

Budget Reference
2017

[Clear All](#)

Pivot Grid - Collapse All

Press hold icon and drag and drop to column or row below. [Need help?](#)

Column	Values
Row	Account <input type="button" value="X"/>

	Total Budget Amount (Sum)	Pre Encumbered Amount (Sum)	Encumbered Amount (Sum)	Expense Amount (Sum)	Remaining Budget (Sum)
- All	2715941257.640	589.170	19765507.600	2655020580.770	41154580.100
600000	1181934.030	0.000	0.000	1131770.130	50163.900
700000	2714759323.610	589.170	19765507.600	2653888810.640	41104416.200

Account

700000 (215)

500000 (85)

600000 (77)

727000 (45)

[More](#)

Fund

10000 (101)

2017 Annual Maintenance Release

- Implementing Supplier Workflow
 - Suppliers will need to be in an Approved (or Inactive) status prior to Release 5.30.
 - ITS will provide list to institutions in November.

For more information, attend “ePro & Purchasing Upcoming Enhancements” session Thursday @ 11:30am



2017 Annual Maintenance Release

- Timing of Annual Release:
 - Scheduled to apply Friday, December 1 to Sunday, December 3.
 - PeopleSoft Financials production database will be available for use 7:00am Monday, December 4.



2017 Annual Maintenance Release

- How to prepare:
 - Communicate system downtime
 - Change Management:
 - Prepare users for UI changes
 - ITS will provide a short YouTube video
 - Provide new URL
 - Download new Journal & Voucher spreadsheets
 - Plan for new features
 - Supplier Workflow setup
 - Department Manager Dashboard
 - Security Administration



2017 Annual Maintenance Release

- How to prepare:
 - Data Best Practice Recommendations:
 - Suppliers
 - Need to be in **Approved** or **Inactive** status
 - Workflow Approvals
 - Transactions should be in **Pending** or **Approved** status
 - Includes Travel Authorizations, Expense Reports, AP Vouchers, Journals, Requisitions, Purchase Orders



UPDATE ON MODULE ENHANCEMENT REVIEW SESSIONS



Enhancements – Module Reviews

- Purpose of Module Enhancement Reviews
 - Review Oracle image fixes and new features.
 - Sessions allow sharing with institution process experts to obtain customer feedback and priority for implementing.
 - Depending on the implementation complexity (High, Medium, Low), USO Leader Team and/or USG Advisory Team approval required.



Enhancements – Module Reviews

- Outcome of Module Enhancement Reviews:
 - Institutions vote on their top three enhancement priorities
 - This provides user input so ITS is focused on highest priority needs of institutions.
 - The outcome is a roadmap for delivery of new enhancements.



Enhancements – Module Reviews

- MER Sessions completed:
 - ePro and Purchasing: April, 2016
 - Asset Management: November, 2016
 - Accounts Payable: November, 2016
 - Expense module: March, 2017



Enhancements – Module Reviews

- **Priorities for ePro & Purchasing:**
 1. Procurement Contracts/Contract & Sourcing Workbench
 2. Supplier 360
 3. Electronic Signature on Purchase Order



Enhancements – Module Reviews

- Status of Priorities for ePro & Purchasing:
 1. Procurement Contracts/Contract & Sourcing Workbench – In Progress
 - Meetings conducted with USO & DOAS representatives.
 2. Supplier 360 - On hold
 - Oracle issue has prevented delivery
 3. Electronic Signature on Purchase Order – In Progress
 - Development has started – deliver in 2018



Enhancements – Module Reviews

- **Priorities for Asset Management:**
 1. Transaction Reversal
 2. Physical Inventory
 3. Documentation and Training



Enhancements – Module Reviews

- Status of Priorities for Asset Management:
 1. Transaction Reversal - **Complete**
 - Implemented May 2017
 2. Physical Inventory – On hold
 - Due to change in AM support staff and other priorities
 3. Documentation and Training - Ongoing
 - Updated all AM Business Processes
 - New BP for Transaction Reversal
 - Monthly Checklist



Enhancements – Module Reviews

- **Priorities for Accounts Payable:**
 1. Documentation and Training
 2. Voucher Batch Approval (submit for approval)
 3. Payment Requests



Enhancements – Module Reviews

- Status of Priorities for Accounts Payable:
 1. Documentation and Training - Ongoing
 - AP Query training, etc.
 2. Voucher Batch Approval (submit for approval) - **Complete**
 - Implemented April 2017
 3. Payment Requests – In Progress
 - Tentatively planning to deliver Spring 2018



Enhancements – Module Reviews

< Payment Request Center
Payment Request Center

Welcome: J.Beitzel OIIT

Request Summary From 06/27/2017 to 09/25/2017

Display	Status	Number of Requests
<input checked="" type="checkbox"/>	Pending	2
<input checked="" type="checkbox"/>	Approved	1
<input type="checkbox"/>	Vouchered	1

Recent Messages

Request ID	Message Topic	Last Updated By	Last Updated Datetime	Initiated By	Initial Datetime
0000000003	CAT supplier - non PO voucher	Janice Brown	09/21/2017 4:59PM	Janice Brown	09/21/2017 4:58PM

Create

Requests

Request ID	Entered Datetime	Invoice Number	Supplier ID	Supplier	Description	Total Amount	Currency	Request Status	Business Unit	Voucher ID	Scheduled to Pay	
0000000004	09/25/2017 10:41AM	258258	0000007426	PaperClip Communications	Test Request	100.00	USD	Approved	98000			
0000000003	09/21/2017 4:51PM	TEST3JB	CAT0000010	Staples	TEST	1,000.00	USD	Pending	98000			
0000000002	09/21/2017 4:38PM	TEST2JB	0000000152	Canon U. S. A. Inc	TESST	200.00	USD	Pending	98000			



Enhancements – Module Reviews

- Additional Enhancements for Accounts Payable:
 4. Audit Logging - **Complete**
 - Provides a Financial audit trail that captures User ID and date/time of individual performing action.
 - Turned on for Payment Cancellations 4/24/2017.
 - Currently, only ITS Support has access to the audit logs. Users can request this information.
 - ITS will be looking at turning this on for other modules (Journals, Assets, etc.).



Enhancements – Module Reviews

- Priorities for Travel & Expenses module:
 1. Risk Templates
 2. Training and Documentation
 3. Attachment capability for Approvers



Enhancements – Module Reviews

- Status of Priorities for Travel & Expenses:
 1. Risk Templates – In Progress
 - Explore using for Expense Reports approaching 60 day threshold. Plan to prototype and test later this year.
 2. Training and Documentation - Ongoing
 - New T&E Query & Report Job Aid
 - Job aids around Expense Report creation & submission
 3. Attachment capability for Approvers - **Complete**
 - Configuration change made in production 05/22/2017



Enhancements – Module Reviews

- Additional Enhancements for Travel & Expenses:
 4. Configuration Cleanup for Expense Types – **Complete**
 - During MER session, existing values were reviewed and users provided input on changes needed.
 - This cleanup will make for a more user friendly experience and includes items like:
 - Removal of required fields that are no longer necessary.
 - Improved Expense Type Descriptions
 - Changes made in production 5/22/2017.



OTHER PROJECTS & INITIATIVES



Institutional Consolidations

- July 1, 2017:
 - Albany State University and Darton State College = new Albany State University
- July 1, 2018:
 - Georgia Southern University + Armstrong State University = New Georgia Southern University
 - ABAC + Bainbridge College = New ABAC



Budget Prep Redesign

- Required due to implementation of OneUSG Connect.
- Will be used by all Georgia *FIRST* institutions for FY2019 Budget development.
- Will include additional enhancements proposed by Budget users in Design Session March, 2016.
- System testing in progress.
- User Acceptance Testing will be scheduled later this year.

*For more information, attend Christy Todd's session
"Budget Prep Redesign" tomorrow at 8:30am*



Budget Amendment Functionality

- New Budget Amendment Functionality:
 - Plan to begin development following Budget Prep redesign system and user acceptance testing.
 - Goal is to deliver for institutional use beginning July 1, 2018 for FY2019 budgets.
 - Our first priority is support of OneUSG so this will be dependent on functional and technical resource availability.



OneUSG Connect & Financials Integration

- Financials Integration
 - Significant changes in how data syncs to Financials.
 - Personal data no longer nightly feed, feeds over throughout the day.
- Common Remitter and Benefits Recon
 - Changing January 2018 for Cohort 1 & 2 institutions
 - Access through OneUSG Connect
 - Will remain in Financials for institutions in cohort 3 until go-live.
- OneUSG “Blackout” dates for Cohort 1 institutions
 - In December (*schedule still being finalized*)
 - We will need to evaluate impact to personal data changes, etc.



Financials Business Intelligence Solution

- Started exploring potential solutions in 2015.
- One step forward with new Department Manager dashboard.
 - Modeled after Georgia State solution
- Oracle continues to deliver new reporting solutions.
- Roadmap for determining a solution 2018/2019.

*Attend the “Oracle Financial Analytics” session
Friday @ 9:30am*



Grants Suite

- Implementation of Grants Suite
 - Includes five new modules:
 - Project Costing, Billing, AR, Contracts and Grants
 - Project planning will begin once resources available and approved/prioritized by USO Leader Team.

Attend related sessions:

- *PSFT Grants – Management and Grow Your Portfolio (Thursday @ 2:40pm)*
- *General Ledger Upcoming Enhancements (Friday @ 8:30am)*



ePro/GFM Implementation Update

- eProcurement & Georgia *FIRST* Marketplace (GFM)
 - 21 Institutions are using ePro
 - 18 of these also use GFM
 - 2 - institutions went live on GFM this year
 - 2 - in process of implementing GFM



Travel & Expense Implementation Update

- PeopleSoft Travel & Expense Module
 - Currently 17 Georgia *FIRST* institutions are using T&E
 - Continued emphasis on improving user experience
 - July 2016 - Configuration change made to turn off budget check for Travel Authorizations (hanging encumbrance issues)
 - December 2016 - Daily one line Meal Per Diem added to streamline meal entry
 - May/June 2017 - Additional improvements identified in module review sessions
 - December 2017 – Fluid User Interface (mobile)



Questions

