

Release Notes

The purpose of these Release Notes is to inform PeopleSoft Financials technical staff and functional users of the scheduled 4.20 release of BOR functional application enhancements. These Release Notes and other accompanying documentation for this release can be found on the GeorgiaFIRST website at: http://www.usg.edu/gafirst-fin/release_info/

Release 4.20

General Information

Business Processes and Job Aids

Changes to the following Business Processes and Jobs Aids have been included in this release:

- PO_070_200 – BORRP008 Minority Supplier Report

Business Processes updated in this release are available on both the Releases page and the Documentation page on the GeorgiaFIRST Financials website at: <http://www.usg.edu/gafirst-fin/documentation>

Known Issues

Resolutions to the following Known Issues have been included in this release:

- AP-2 Open Item Lookup Displaying All Business Units
- AP-3 Expense EFT Pay Cycles and Prenote Statuses
- AP-8 Use of Multiple Payment Comments Causing Check Print Spacing Issues
- GL/KK-1 Budget Overview Page Not Correctly Calculating Some Budgeted Amounts
- GL/KK-9 Budget Activity/Grant Budget Activity Reports Not Printing Period 12
- PO-2 PO Dispatch –Dispatching to E-mail
- PO-4 Use of Copy From Requisition Option to Create a PO
- SEC-1 Unable to View Roles in Distributed User Profile

Details of these Known Issues can be found on the GeorgiaFIRST website at: http://www.usg.edu/gafirst-fin/known_issues

Technical Information

Database

The FPROD Production Transaction database will be shut down for the normal maintenance window at 11:00pm on Friday, May 15, 2015 and will remain unavailable until approximately 9:00am on Saturday, May 16, 2015. The FPROD Production Transaction database will be ready for access at 9:00am on Saturday, May 16, 2015.

NOTE: The system cache may be cleared as part of the release process. ITS recommends that all users clear their temporary internet files when logging back into the system. Please be aware that the initial loading of pages may be slower than normal on the first business day after a release because of this. It is highly recommended that all users clear their browser cache often, especially after an update is applied to the Production Transaction database.

Module-Specific Information

Accounts Payable (AP)

Modifications to Existing Processes

Accounts Payable Check Printing - Check 1 Template

Accounts Payable > Payments > Pay Cycle Processing

Known Issue AP-8 *Use of Multiple Payment Comments Causing Check Print Spacing* issues has been resolved as part of this release.

Issues were reported when using the Payment Options Message on the voucher to print messages on the payment advice of the AP check if there were three or more invoices with messages included on a single payment. The messages were causing check spacing issues when the checks were printed. The Check 1 template has been adjusted to correct these spacing issues.

Accounts Payable Check Printing - File Copy (APY2021X1)

Accounts Payable > Payments > Pay Cycle Processing

In 9.2, the watermark on the AP check file copies printed as VOID. This has now been updated to print FILE COPY.

Voucher Entry -Open Item Update

Accounts Payable > Vouchers > Add/Update > Regular Entry

Known Issue AP-2 *Open Item lookup displaying all Business Units when entering an Employee Travel Voucher* has been resolved as part of this release.

On the voucher distribution line, the field Open Item has been updated so that it is secure by SetID based on the user creating the voucher.

Benefit Reconciliation

Modifications to Existing Processes

Load Payroll Adjustments

BOR Menus > BOR Payroll > Benefit Reconciliation > Payroll Adjustments > Load Payroll Adjustments to GL

Due to a technical issue, the BOR_PYRLADLD process was not inserting data rows in the PERS_SERV_BOR table where “Business Unit = XXXXX vs SetID = SHARE”. This issue affected only consolidated business units posting Payroll Adjustments. The issue has been corrected to allow the successful insertion of Payroll Adjustments journal data in the PERS_SERV_BOR table.

BOR Payroll

Modifications to Existing Processes

Payrun ID Search

BOR Menus > BOR Payroll > BOR Payroll Processing > Year End Payroll Accrual

The Payrun ID Search functionality had a technical issue which restricted the Payrun ID search to Encumbrance Payrun IDs only, e.g. 535E. This issue has been corrected to allow the successful search of all Payrun IDs.

General Ledger (GL) / Commitment Control (KK)

Modifications to Existing Processes

Post Commitment Control Budget Journals Request

Commitment Control > Post Control Budget Journal > Request Posting

This process was updated to require Business Unit to be populated on the parameters page. Previously, Business Unit could be left blank which would result in the process being run for all Business Units.

Reports/Queries

Year-End Reports

BOR Menus > BOR General Ledger > BOR Year End > Year End Reports

The following SQR reports have been updated to include 2015 year-end mapping changes:

- Note 3 – Accts Receivable
- Note 7 – Advances (previously referred to as Deferred Revenue)
- Auxiliary Capital Assets

To view the mapping document for these reports, refer to the Fiscal Year-End section of the Documentation page on the GeorgiaFIRST website.

For additional information on running nVision reports, please refer to the appropriate General Ledger Business Processes in the Business Processes section of the Documentation page on the GeorgiaFIRST Financials website.

GASB nVision Reports

Reporting Tools > PS/nVision > Define Report Request

The following GASB nVision reports have been updated to include 2015 year-end mapping changes:

- SNP – GASB Statement of Net Position
- CASHFLOW – GASB Cashflow
- AUXSNP – GASB Auxiliary Statement of Net Position
- PPV – Public/Private Ventures
 - The PPV report was also updated to remove Non-Project Revenue from the Revenue section and included in a Transfer account line at the bottom of the report.
- AERSUMRE – Summary of Revenue
- AERSUMEX – Summary of Expenditures
- AERSCHOP – Schedule of Operating Expenses

To view the mapping document for these reports, refer to the Fiscal Year-End section of the Documentation page on the GeorgiaFIRST Financials website.

For additional information on running nVision reports, please refer to the appropriate General Ledger Business Processes in the Business Processes section of the Documentation page on the GeorgiaFIRST Financials website.

Budget Activity Report (BORRG045)

BOR Menus > BOR General Ledger > BOR GL Reports

Known Issue GL/KK-9 *Budget Activity/Grant Budget Activity Reports Not Printing Period 12* has been resolved as part of this release.

The Budget Activity Report was updated to correct issues that have been reported since the 9.2 upgrade as well as other issues. Modifications include:

- Provide correct data when the Period 12 End Date is used as criteria (this resolves Known Issue GL/KK-9).
- Resolved issue where error was received when vendor name was longer than 30 characters.
- The report will now require a department range when running the report (% can no longer be used). This was done to constrain the data being brought back and prevent long processing times.
- An error will be produced when the report is run multiple times for the same operator ID and run control ID simultaneously. Users wishing to initiate multiple reports should be using different run control IDs.

Grant Budget Activity Report (BORRG046)

BOR Menus > BOR General Ledger > BOR GL Reports

The Grant Budget Activity Report was modified to:

- Provide correct data when the Period 12 End Date is used as criteria (this resolves Known Issue GL/KK-9)
- “Overall Grant Budget” field added to report header
- “Totals for Grant –All Budget References –All Departments” added to report
- Resolved issue where error was received when supplier name was longer than 30 characters
- Produce an error when the report is run multiple times for the same operator ID and run control simultaneously. Users wishing to initiate multiple reports should be using different run control IDs.

Grant Bill Report (BORRG005)

BOR Menus > BOR General Ledger > BOR GL Reports > Grant Bill

The Grant Bill Report was updated to display more detailed expenditure information. Additionally, users will now have the option to print an addendum page with the transaction detail and can also choose the signatory that will print on the bill.

Revenue Budget Activity Report (BORRG037)

BOR Menus > BOR General Ledger > BOR GL Reports > Revenue Budget Activity Report

This report was updated to handle the length of the supplier name. Previously, the report would run to error due to this issue.

BOR_EX_ACCTG_NVS

The **BOR_EX_ACCTG_NVS** (nVision Drill to Expenses) query was updated for v9.2.

BOR_KK_AVAIL_BALANCE_FY_PD

The **BOR_KK_AVAIL_BALANCE_FY_PD** (Available Balance by Fund and Period) query was updated for v9.2. This query was formerly the BOR_AVAIL_BALANCE_FYAP in v8.9.

Page Changes

Budgets Overview Page

Commitment Control > Review Budget Activities > Budget Overview

Known Issue GL/KK-1 *Budget Overview Page – Not correctly calculating some budgeted amounts* has been resolved as part of this release.

The Budgets Overview page has been updated to include data where the Commitment Control Budget Transaction Types are “Permanent Adjustment” or “Transfer Permanent Adjustment”. These two transaction types are BOR modifications and were originally not included in v9.2 of the Budgets Overview Page.

Purchasing (PO)

Modifications to Existing Processes

Add/Update POs

Purchasing > Purchase Orders > Add/Update POs

Purchasing > Purchase Orders > Add/Update Express POs

Known Issue PO-4 *Use of Copy From Requisition Option To Create a PO* has been resolved as part of this release.

PeopleCode was modified to ensure that an error is not received when saving a new PO created from a requisition with multiple lines using the “Copy From” functionality. Previously, users received an error and were unable to save a PO that was created by copying a requisition with multiple lines.

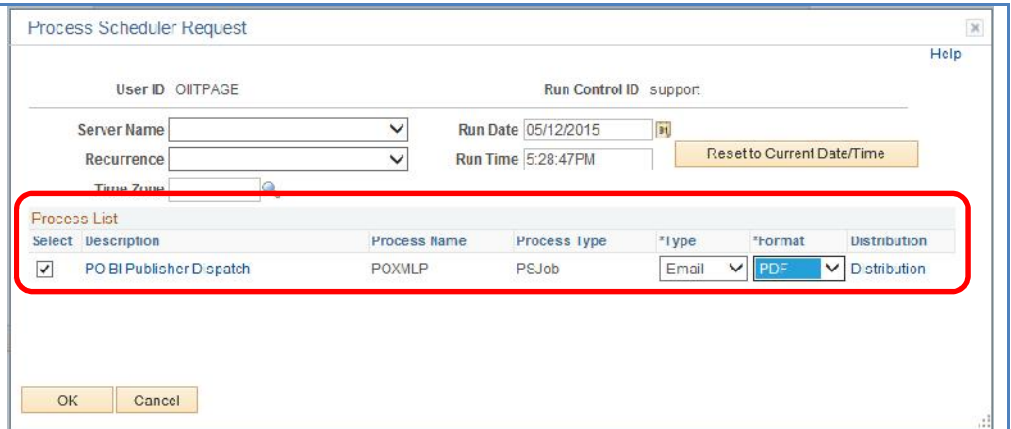
Dispatch POs/PO BI Publisher Printed Report

Purchasing > Purchase Orders > Dispatch POs

Known Issue PO-2 *PO Dispatch-Dispatching to E-mail* has been resolved as part of this release. See item #2 below for additional information.

Three enhancements/fixes have been included related to PO Dispatching and the printed PO report:

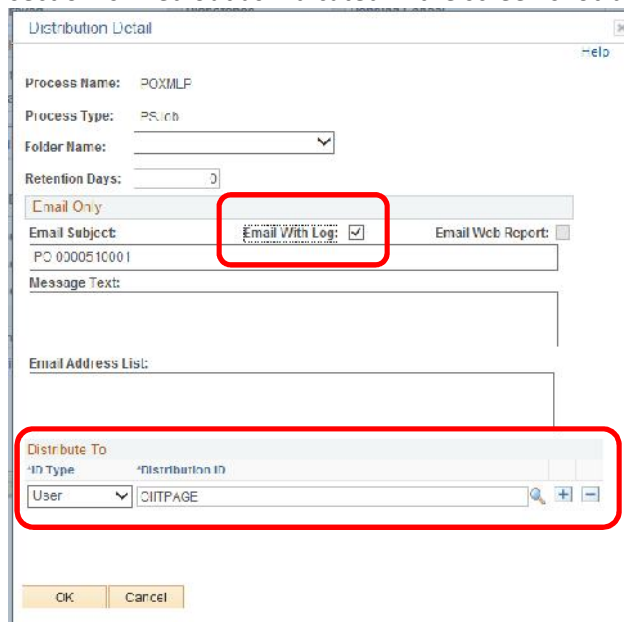
1. The Process Scheduler Request page has been updated to remove PO Dispatch options no longer needed since we are utilizing the **PO BI Publisher Dispatch** option in v9.2. This will prevent users from selecting the incorrect PO Dispatch process.



Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	PO BI Publisher Dispatch	POXMLP	PSJob	Email	PDF	Distribution

2. Known Issue PO-2 Dispatch-Dispatching to E-mail has been resolved. When selecting a dispatch method of E-mail, the PO Dispatch process ran to a status of No Success and the e-mail was not sent. This issue has been resolved as part of this release. If you wish to dispatch a copy of the PO by E-mail:

- The **Type** should be set to E-mail and the **Format** to PDF (see screenshot above).
- Click on the **Distribution** link.
- Ensure the **E-mail With Log** checkbox is selected and the **Distribute To** section is filled out as indicated in the screen shot below.



Process Name: POXMLP
 Process Type: PSJob
 Folder Name:
 Retention Days:

Email Only
 Email Subject: PO 000510001
 Email With Log
 Email Web Report

Message Text:
 Email Address List:

Distribute To
 ID Type: User
 Distribution ID: OITPAGE

- The **ID Type** should be User and the **Distribution ID** should be the User ID of the person who you wish to e-mail the PO.

3. The printed PO has been modified to ensure the Supplier phone number will now display the prefix of the phone number if it is populated on the Address tab of the

Supplier.

Reports/Queries

BOR_POAP_BUDERR Query

The **BOR_POAP_BUDERR** query has been retrofitted to run in the v9.2 PeopleSoft environment.

The query will return purchase orders where the voucher against the PO contains a different budget reference.

BOR_POAP_CFERR Query

The **BOR_POAP_CFERR** query has been retrofitted to run in the v9.2 PeopleSoft environment.

The query will return vouchers with chartstrings differing from the chartstring on the purchase order.

BOR_POAP_SUPPLIER Query

The **BOR_POAP_SUPPLIER** query replaces the v8.9 query BOR_POAP_VENDOR and has been retrofitted to run in the v9.2 PeopleSoft environment.

The query will assist in determining if a Purchase Order has been vouchered on a Non-PO voucher. The query returns all PO lines for the specified supplier where the PO line has a remaining encumbrance, along with any vouchers entered for that supplier where the voucher was NOT associated with a Purchase Order.

BOR_POAP_DISCOUNTS Query

The **BOR_POAP_DISCOUNTS** query has been retrofitted to run in the v9.2 PeopleSoft environment.

The query will display any PO Vouchers where discounts were taken and can assist users in identifying voucher lines that can be finalized to relieve any remaining encumbrance.

Minority Supplier Report (BORRP008)

BOR Menu > BOR Purchasing > BOR PO Reports > Minority Supplier Report

The Minority Supplier Report (BORRP008) has been renamed and modified to run in the v9.2 PeopleSoft environment.

Previously, this report was named Minority Vendor.

Business Process PO.070.200—BORRP008 Minority Supplier Report has been updated to include background information for this report.

Page Changes

Find an Existing Value – Add/Update POs

Purchasing > Purchase Orders > Add/Update POs

Purchasing > Purchase Orders > Add/Update Express POs

The Buyer and Buyer Name Look Up pages have been modified to ensure that only Buyers for the specified Business Unit are returned. Previously, Buyers for all Business Units were returned when the Look Up icon was selected.

Security (SEC)

Reports/Queries

Commitment Control Security Query (BOR_GLX8572)

BOR Menus > BOR Utilities > BOR Security > Commitment Control Security Query

The Commitment Control Security Query (BOR_GLX8572) is now available. It will return any user with Commitment Control Security, such as budget overrides and budget date overrides.

Page Changes

Viewing Roles in Distributed User Profile

PeopleTools > Security > User Profiles > Distributed User Profiles

Known Issue SEC-1 *Unable to view Roles in Distributed User Profile* has been resolved as part of this release.

Users with the BOR_LOCAL_SEC_ADMIN_VW were not able to view the roles assigned to a user from the Distributed User Profile page. Now, local security administrators and those with view only privileges should be able to view all roles assigned to their users.

Travel and Expense (EX)

Modifications to Existing Processes

Expenses Employee Load (EX_EE_BNK_LD) App engine

Known Issue AP-3 *Expense EFT Pay Cycles and Prenote Statuses* has been resolved as part of this release.

The prenote status of some employees (active and terminated) was changed from a status of “Confirmed” to “New” following the 9.2 upgrade. As a result, the Expenses EFT/PPD payment files included unexpected prenotes and some employee reimbursements were issued as a system check instead of EFT.

The code behind the load of Expenses banking information has been reverted back to the 8.9 code until Oracle delivers a fix for 9.2.

Reports/Queries

New Expense Query BOR_EX_PRIOR_BUD_REF

Main Menu > Reporting Tools > Query > Query Manager

New query BOR_EX_PRIOR_BUD_REF displays Expense Reports and Travel Authorizations created in the current fiscal year that has a BUD_REF from a prior fiscal year. This issue can occur when copying a prior year travel authorization or expense report.

Institutions may wish to run this query as part of your fiscal year-end cleanup activities and as part of your month end processing.

Other Notes

Next Scheduled Release

PeopleSoft Financials **Release 4.30** is currently scheduled for **Saturday, June 13, 2015**. You will receive a reminder of when this update will occur.

More Information and Support

For business impact emergency issues, contact the **ITS Helpdesk** immediately at 706-583-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the **ITS Helpdesk** via the self-service support website at http://www.usg.edu/customer_services. (This service requires a user ID and password. E-mail helpdesk@usg.edu to obtain self-service login credentials.)

Additional Resources

For information about **ITS maintenance Schedules** or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines. For USG services status, please visit <http://status.usg.edu>.