

**Budget Issues Committee 4<sup>th</sup> Quarter 2016**  
**Meeting Minutes**

June 1, 2016

**I. Call to order**

Jamie Fernades called to order the regular meeting of the Budget Issues Committee at 1:00 pm on June 1, 2016 at Georgia Tech.

**II. Approval of minutes from last meeting**

Jamie read the minutes from the last meeting. The minutes were approved as read.

**III. Open issues**

- a) Major Issues Facing Budget Offices
- b) How can we accurately calculate lapsed wages without software assistance
- c) Low staff in Budget Offices across system
- d) How each institution handles position management (HR vs. Budget Office)

**IV. New business**

- a) FY17 Focus for Committee
- b) Tool to calculate lapsed wages
- c) Tool to tighten consistency and efficiencies in Budgetary Reporting across institutions

**V. Adjournment**

Jamie Fernades adjourned the meeting at 4:00 pm.

Minutes submitted by: Megan Davidson